

The officers of the Board of Trustees are the president, vice president and past president. The responsibilities of each officer and election information are defined below.

B. President

The President holds a position of leadership for the Board and PERA and must be willing and able to devote the time necessary to fulfill these special responsibilities as the leader of the Board. Each year, the President will be elected from the Board's membership by a majority vote of the Trustees at the first regularly scheduled meeting of the year. The President's duties include, but are not limited to, the following:

1. Facilitating Board meeting agendas, ensuring adequate time is provided for effective study and discussion of business being considered by the Board.
2. Calling special Board meetings when necessary or desirable.
3. Appointing Trustees to serve on committees of the Board.
4. Providing guidance to the Executive Director on what to be included on Board meeting agenda.
5. Facilitating a process for periodic review of the performance of the Board as a whole (the Board's effectiveness).
6. Facilitating a process for periodic review of the performance of the Executive Director.
7. Executing such documents and other legal instruments on behalf of PERA as required by Minnesota law or authorized by the Board.

C. Vice President

Each year, the Vice President will be elected from the Board's membership by a majority vote of the Trustees at the first regularly scheduled meeting of the year. The Vice President will act as President in the absence of the President. In case of the resignation or death of the President, the Vice President automatically becomes President until the next election.

D. Past President

The Past President will automatically be the immediate past president of the Board. The role of the Past President is to assist in the transition of the newly elected Board president.

E. Secretary

The Executive Director will serve as the Secretary of the Board.

F. Officer Vacancies

A vacancy in the position of President or Vice President will be filled by a member of the Board by a majority vote of the Trustees through a special election.

G. Committees of The Board

Only members of the Board of Trustees may serve on committees created by the Board. The committees, as authorized by these regulations, will be empowered to perform all duties specifically delegated to them. The Board may authorize any committee to exercise those powers of the Board not expressly reserved for the Board. Committee chairpersons will be appointed by the President of the Board from the membership of the committee.

Other Relevant Laws, Personnel Rules, Contracts, and Administrative Procedures

Minnesota Statutes, Sections 353.03, subdivisions 1, 2 and 2a; Minnesota Statutes Sections 13.01-13.10; 13.355 and 13.43, subdivision 2a