**Resolution to Exclude City Managers from**

**Coordinated Plan Membership**

# City of [city name]

Resolution number [resolution number]

**A RESOLUTION TO EXCLUDE CITY MANAGERS FROM COORDINATED PLAN MEMBERSHIP DURING THE ONE-TIME OPEN ELECTION PERIOD**

**THE CITY COUNCIL OF THE CITY OF [CITY NAME], MINNESOTA, DOES ORDAIN:**

WHEREAS, [name of city manager] is the city manager of the city of [city name], having been duly appointed effective [month, date, year]; and

WHEREAS, acting under Minnesota 2024 Session Law Chapter 102—H. F. No. 5040, article 4, sec. 17, subd. 1, [name of city manager] has chosen to be excluded from membership in the Coordinated Plan of the Public Employees Retirement Association (PERA) effective upon filing such election with the PERA office between October 1, 2024 and October 30, 2024; and

WHEREAS, [name of city manager] has provided this council with a copy of such written election on the Open Election Period Selection Form; and

WHEREAS, in making this election, [name of city manager] has agreed that they will not at any time in the future seek any authorization to purchase service credit for any period of excluded service.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF [CITY NAME], MINNESOTA:**

1. The city hereby approves [name of city manager] to be excluded from membership in the Coordinated Plan of the Public Employees Retirement Association of Minnesota; and
2. The city clerk/administrator is hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by council member [name of council member] and was duly seconded by council member [name of council member], and upon a vote being taken thereon, the following voted in favor:

[name(s)]

And the following voted against the same:

[name(s)]

**RESOLVED BY THE CITY COUNCIL OF [CITY NAME] on [MONTH, DAY, YEAR].**

[city clerk’s signature]

[name of city clerk], City Clerk