Webinar registration is a two-step process:
Step 1: Register in myPERA
Step 2: Register in GoToWebinar

1
Type mnpera.org into your browser. Click the myPERA Login button, located at the top right of the webpage.

2
Login by entering your email address and password. If you haven’t set up your account yet, click REGISTER AS NEW USER to activate your account.

3
Select EDUCATIONAL PROGRAMS.
4
Enter attendee information and select your desired program. Click **Get Schedule**.

**Educational Programs**

Member Name: 
PERA ID: 

Whether you just started your public service career or are close to retirement, PERA's educational programs are designed to help you transition into retirement. From Hire to Retire is the perfect place to begin and to continue your education on PERA benefits. Ready to Retire is an educational option for PERA members who plan to retire within one year. Register by selecting the type of program you wish to attend.

Attendee Information
- [ ] Member Only
- [ ] Member With Spouse (Guest)

Select Meeting Type
- [ ] From Hire To Retire

---

5
Choose an open program from the schedule. From Hire to Retire programs are open until the day prior, but Ready to Retire programs close two weeks in advance. Click **Next**.

**Educational Programs**

Member Name: 
PERA ID: 

**From Hire To Retire**

From Hire to Retire is the perfect place to begin and to continue your education on PERA benefits. The program is designed to help you understand how it fits into your overall retirement plan. PERA’s pension benefit options, life changes that affect PERA, decisions regarding retirement, managing your benefits, and much more.

Select from the open seminars below and click Next to continue the registration process.

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Date(s)</th>
<th>Start Time - End Time</th>
<th>Select one</th>
</tr>
</thead>
<tbody>
<tr>
<td>Webinar</td>
<td>Thursday, 01/20/2022</td>
<td>12:00 PM-1:15 PM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Tuesday, 01/25/2022</td>
<td>10:00 AM-11:15 AM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Wednesday, 01/26/2022</td>
<td>3:00 PM-4:15 PM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Tuesday, 02/08/2022</td>
<td>10:00 AM-11:15 AM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Thursday, 02/17/2022</td>
<td>12:00 PM-1:15 PM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Tuesday, 02/22/2022</td>
<td>10:00 AM-11:15 AM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Wednesday, 02/23/2022</td>
<td>5:00 PM-6:15 PM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Thursday, 03/03/2022</td>
<td>12:00 PM-1:15 PM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Monday, 03/14/2022</td>
<td>1:00 PM-2:15 PM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Tuesday, 03/22/2022</td>
<td>10:00 AM-11:15 AM</td>
<td>Open</td>
</tr>
<tr>
<td>Webinar</td>
<td>Wednesday, 03/23/2022</td>
<td>5:00 PM-6:15 PM</td>
<td>Open</td>
</tr>
</tbody>
</table>

---
Inform PERA of any accommodations needed, and choose email confirmation in order to get your registration link. Click Next.

If successful, a green confirmation message will pop up. Step 1 is complete—now on to Step 2!

You will receive a confirmation email shortly after registering in myPERA. Click on the registration link provided in the message.
The GoToWebinar registration page will open in a new tab. This page will list the program name, date, time, and description. Enter your first name, last name, and email. Click Register.

After submitting the form, You’re Registered! will display at the top of the next page. Congratulations—you’ve finished the registration process! Click Add to Calendar to add the event to your outlook, google or iCal.
You will then receive a confirmation email from GoToWebinar, which will provide the Join Webinar link as well as instructions and an invite to check system requirements.

Thank you for registering for “From Hire to Retire - December 17, 2021 at 1:00 pm”.

From Hire to Retire is the perfect place for members to begin and to continue education on PERA benefits. The program is designed for new PERA members, those who are close to retirement, and everyone in between. The PERA pension is discussed in detail, including how it fits into an overall retirement plan. PERA’s pension benefit options, life changes that affect PERA, decisions members must make, and self-service tools are highlighted.

Recommended for: For all PERA members
Length: One hour (presentation) + 15m for questions (total run time 1hr 15m)

+ What is PERA?
+ Your PERA Pension
+ What affects your pension?
+ Self-service and Resources

[NOTE] Please join us five minutes before the start time to run webinar software.
Please send your questions, comments and feedback to: communications@mnpera.org

How To Join The Webinar

Fri, Dec 17, 2021 1:00 PM - 2:30 PM CST
Add to Calendar: Outlook® Calendar | Google Calendar™ | iCal®

1. Click the link to join the webinar at the specified time and date:

Join Webinar

Note: This link should not be shared with others; it is unique to you
Before joining, be sure to check system requirements to avoid any connection issues.

Now that you are registered, GoToWebinar will send reminder emails one week, one day, and one hour prior to the start time of the webinar. On the day of the event, click the Join Webinar link. It is recommended that you join the webinar five minutes prior to the start time.

How to Join the Webinar

1. Click the link to join the webinar at the specified time and date:

Join Webinar

Note: This link should not be shared with others; it is unique to you.
Before joining, be sure to check system requirements to avoid any connection issues.

2. Choose one of the following audio options:

TO USE YOUR COMPUTER’S AUDIO:
When the webinar begins, you will be connected to audio using your computer’s microphone and speakers (VoIP). A headset is recommended.

Experiencing issues during the presentation? Be aware that the presenter cannot see emails once the session has begun. If you run into any issues during the presentation, please email communications@mnpera.org so that another team member can possibly help.
Need to cancel? If you don’t need to reschedule, you can simply cancel through your GoToWebinar reminder email. Scroll to the bottom of the message and click the cancel your registration hyperlink.

To Cancel this Registration
If you can’t attend this webinar, you may cancel your registration at any time.

Select Yes, Cancel Registration. If successful, a large Registration Cancelled message will pop up on the next screen.

Need to reschedule? In order to reschedule your webinar, you will need to cancel through the Member Services Center. You can reach a representative at 651.296.7460 or 1.800.652.9026.