[*Letterhead*]

[*Date*]

State Board of Investment Public Employees Retirement Association

60 Empire Drive, Suite 355 60 Empire Drive, Suite 200

St. Paul, MN 55103 St. Paul, MN 55103

acctg.sbi@state.mn.us PERA.Accounting@mnpera.org

Dear SBI and PERA:

The [*City of AnyTown*] will remit [*$ amount*] by [*wire transfer/ACH Credit*] on [*date*] to be invested in the Post Employment Benefits Trust Fund in the following manner.

 Allocation: Equity Index Fund: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Fixed Income Fund: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Cash Management Fund: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Wire Instructions: STATE STREET/BOSTON/PUBLIC FUNDS

 FOR THE STATE OF MINNESOTA

 CREDIT GP31

 CREDIT DDA#59845743

 ATTN: MATT TERLAJE

 ABA #011000028

I may be contacted at [*phone number*] or [*e-mail address*].

Sincerely,

[*Authorized Signature*]

[*Name*]

[*Title*]